Legal Digital Literacy Framework

TECH FLUENCY

- Operate common hardware and software
- Understand the risks of the technology being used
- Troubleshoot basic technology issues
- Able to explain the technology you use
- Recognise conventional icons and understand common terminology
- Select technology solutions based on needs and critical evaluation

FIND INFORMATION

- Understand the invisible web
- Use specialised databases, and identify and contrast features and functions
- Identify key sources of information in the area of law being researched
- Understand how algorithms work
- Utilise systematic and advanced search strategies
- Efficient navigation of websites
- Combat information overload through digital tools and workflows

SHARE INFORMATION

- Attribute sources of information using correct citation practices
- Ethical sharing of resources and knowledge
- Secure file storage and sharing
- Use digital collaboration and presentation tools
- Engage AI and data visualisation tools to summarise, transcribe, and report information
- Utilise email and social media platforms for professional communication

EVALUATE SOURCES

- Identify reliable, current, and authoritative sources
- Recognise biases and limitations in tools and resources
- Verify information accuracy through cross-referencing
- Identify indicators that information is not reliable

DIGITAL RISK MANAGEMENT

Digital Risk Management

- Adopt sound cyber security habits
- Maintain digital hygiene
- Understand how technology uses the information provided by users
- Practice client confidentiality when using technology
- Engage in ongoing professional development to stay up to date on technology, trends, and digital risks

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